

**DRAFT**

Minutes of the meeting of the  
**Tandridge LOCAL COMMITTEE**  
held at 10.15 am on 20 March 2015  
at Victoria Sports & Social Club, Lingfield RH7 6AA.

**Surrey County Council Members:**

- \* Mr Michael Sydney (Chairman)
- \* Mr Nick Skellett CBE (Vice-Chairman)
- \* Mr David Hodge
- \* Mrs Sally Ann B Marks
- \* Mr John Orrick
- \* Mrs Helena Windsor

\* In attendance

---

**96/14 APOLOGIES FOR ABSENCE [Item 1]**

No apologies were received.

**97/14 MINUTES OF PREVIOUS MEETING [Item 2]**

The minutes of the previous meetings held on the 12 December 2014 and 13 February 2015 were agreed as an accurate record of the meetings.

**98/14 DECLARATIONS OF INTEREST [Item 3]**

None received.

**99/14 PETITIONS [Item 4]**

Four received.

The petitions and responses (which were provided to the petitioners) are attached to the minutes as **Appendix A**.

Petition 1 – Mr Owen Flaherty presented a petition of 133 signatures, asking for the adoption of service road leading to Audley, St Francis and Sunnydown School, Caterham.

The Chairman referred the Petitioner to the written response.

Mr Flaherty was in attendance and presented the petition. He raised concerns that this is a health and safety issue for the schools. The schools have grown in size considerably since being built to accommodate the local population and so the road is being used more.

## ITEM 2

Divisional Member Mr Orrick suggested that Section 106 monies could be used for this matter as the schools are expanding to meet the growing need of a larger population locally.

Mr Hodge felt it important that the Headteachers and Governors of the school consider all the implications of the adoption of the road by SCC. In becoming a public highway all road users are able to use the road, not only those using the schools.

Members discussed that although De Stafford school had a separate entrance it is close by and may wish to join in to try and resolve access issues.

Mr Orrick offered to meet with the schools outside of the meeting to discuss a way forward on this matter.

Petition 2 – Mr Mark Salter was in attendance and presented a petition signed by 36 local residents to reduce the unrestricted speed limit on Westerham Road (A25).

Mr Salter advised the Committee that since submitting the petition an additional 41 signatures had been collected making the total 77. The Petitioner thanked the Chairman for the response but asked if more could be done other than reducing to 50mph such as providing a crossing as there is currently no safe way to cross the road.

Divisional Member Mr Skellett confirmed that he would be supportive of the 50mph limit although has not looked at the detail.

Members felt that although supportive of the reduced speed limit they would have reservations in a pedestrian crossing as not enough usage to justify the cost. Members agreed to look into this request in further detail.

Petition 3 – Mr Piers Clark was in attendance and presented a petition on behalf of resident in Grange Road, Caterham requesting parking restrictions.

The responding officer advised the petitioner that a proposal of yellow lines with gaps is due for consideration by the Committee as part of the parking item at the meeting. The officer raised that parked cars do slow traffic and reduce speeds on a road, and by removing all parking on Grange road speeds are likely to increase. A balance has to be found in this matter that removing parking on Grange Road would push the issue to another road. The three hour time limit restrictions in Harestone Lane are to be removed and it is hoped that this will alleviate some parking issues.

The Divisional Member Mrs Marks felt that Network Rail, should have a responsibility to provide adequate parking for commuters and rail users. This matter must be addressed as an issue for a number of roads in the Caterham area.

Petition 4 – Mrs Rosemary Brown submitted a petition of 27 signatures requesting a stile be changed back to a kissing gate on footpath 21, Tatsfield.

Mrs Brown was not able to attend the meeting. The Divisional Member Mr Hodge supported the officer's written response.

### **100/14 FORMAL PUBLIC QUESTIONS [Item 5]**

Three formal public questions were received. The written responses are attached to the minutes as **Appendix B**.

#### Question 1

Dr John Nathan asked if anything could be done to deal with the speeding traffic in Detillens Lane, Limpsfield. Dr Nathan asked a supplementary question asking how the speed survey was carried out by Surrey. The Senior Highways Engineer advised that an officer sits in a parked car not standing on the pavement, so would not be obvious to the driver that their speed was being recorded. In accordance with the SCC policy the mean speed for a 20mph request would be 24 mph.

#### **Member Discussion – Key points**

- Divisional Member, Nick Skellett asked the Parking Team Manager to review Detillens Lane and use parked vehicles as a way of slowing traffic. Mr Skellett also confirmed that a Neighbourhood Plan was being developed in the area and CIL money could possibly be available to assist with this matter.

#### Question 2

Mr Peter Forbes asked for an update on the issue of speeding vehicles on the A25 into Nutfield and to reduce the speed limit on Mid Street. The Senior Highways Engineer confirmed that the Committee would be asked to approve the Integrated Transport Scheme Programme for 2015/16 - 2016/17 in Item 13 of the agenda. This included speed management for A25 Nutfield Road and Mid Street.

#### Question 3

Parish Councillor Harry Fitzgerald asked for a progress update on the feasibility of a speed reduction table at Dormansland cross roads. The Senior Highways Engineer confirmed that the Committee would be asked to allocate funding for a design to be carried out in Item 13 of the Agenda.

### **101/14 MEMBERS QUESTIONS [Item 6]**

There were two member questions submitted and no member questions were asked informally at the meeting.

The written responses are attached to the minutes as **Appendix C**.

#### **Member Discussion – key points**

- With reference to question 1, from Sally Marks, she highlighted concerns that drivers can continue along the A22 towards Caterham

## ITEM 2

from the M25 roundabout and without having to physically stop at lights, drive in to a residential area. She asked if signage could be reviewed and additional signs erected if necessary to highlight to drivers to slow down on the slip road. The Senior Highways Engineer advised that this would be looked at.

- With reference to question 2, Nick Skellett stated that Surrey County Council policy would not support a reduction in a speed limit to 30mph as the mean speeds are 38 and 35 mph. Mr Skellett asked if the environment could be altered to reduce speeds as just a sign would not be enough. The Senior Highways Engineer advised that once the crossing on the A25 at the top of Snatts Hill, Oxted was completed, speed surveys would be carried out on the A25 west of Limpsfield High Street would be carried out. If these surveys supported a speed limit reduction, then it may be possible to extend this to outside the school. Mr Hodge supported the request to reduce the speed limit outside of the school.

### **102/14 MEMBERS ALLOCATIONS SUMMARY (FOR INFORMATION) [Item 7]**

**Declarations of Interest:** None

**Officers attending:** Sandra Brown, Community Partnership Team Leader – East

**Petitions, Public Question, Statements:** None

#### **Member Discussion – Key Points**

- Members agreed to note the report.
- Mr Hodge advised all that the unspent money from Member Allocations across the whole of Surrey amounted to £22,000 and this would be given to Surrey Save.
- Mrs Marks highlighted the good work that Members had done this year in making a difference in their divisions especially with regards to education. She gave an example of Caterham Children’s Centre and the work they have done with young parents and building skills.
- Mr Hodge highlighted the work of Farm Buddies and the success of the 12 young people who took part on this project this year.
- Mr Orrick also highlighted the Looked After Children Bursary and how the money from Members is helping children and young people.
- All Members wished to thank the Community Partnership team for their hard work this year in ensuring that local groups received the funds.

#### **Resolution:**

The Committee NOTED:

- (i) The amounts that have been spent from the Members’ Allocation and Local Committee capital budgets, as set out in Annex 1 of this report.

**103/14 YOUTH- LOCAL PREVENTION TASK GROUP RECOMMENDATIONS  
(FOR DECISION) [Item 8]**

**Declarations of Interest:** None

**Officers attending:** Jeremy Crouch, Contracts Performance Officer Youth Work

**Petitions, Public Questions, Statements:** None

**Members Discussion – Key Points**

- The Officer presented the report, highlighting to Members that the Youth Task Group felt that there was not a suitable provider to award the Local Prevention in Neighbourhoods contract so in order that timescales are met asked the Committee to approve recommendation (ii).
- Mr Orrick asked for clarification on the 20% reduction to services, the Officer confirmed that this only applied to the neighbourhood element.
- Mr Skellett as Chair of the Youth Task group felt it important that there is continuity and not a gap in the service so suitable option to agree recommendation ii.

**Resolution:**

The Local Committee (Tandridge):

- i). APPROVED the Youth Task Group recommendation to award a contract for a 36 month period for One to One Work from 1 September 2015 to Learning Space for the value of £43,000 per annum (subject to future changes in SYP budgets). Within the contract there is the opportunity to extend the service for further two years, subject to budget changes, provider performance and any changes in the needs of young people.
- ii). APPROVED the delegation of final decision on the award of the Local Prevention in Neighbourhoods grant for a 36 month period from 1 September 2015 to Frank Offer, Head of Commissioning for Young People, in consultation with the Chair of the Youth Task Group.

**104/14 ALLEGED PUBLIC FOOTPATH SOUTH OF TENCHLEYS WOOD,  
BETWEEN FP55 AND BW54, LIMPSFIELD (FOR DECISION) [Item 9]**

**Declarations of Interest:** None

**Officers attending:** Daniel Williams, Countryside Access Officer

**Petitions, Public Questions, Statements:** None

The Chairman introduced the item for the alleged Public Footpath South of Tenchleys Wood between FP55 and BW54, Limpsfield. Four members of the public had registered to speak on the application. All four spoke in support of the recommendation, the applicant Mr Duncan Ferguson, Mr Robert Neil

## ITEM 2

Mackay, Mrs Helen Ellson and Mr Tony Pearson. Mr Ferguson advised the Committee that he walked the route since the 1960s when he discovered the path had been fenced off five or six years ago. Mr Ferguson wrote to the landowner in 2011 to ask that the gate be unlocked but the letters remained unanswered. Mr Mackay and Mrs Ellson confirmed they had walked the route for the past 40 years and all stated that the route provided wonderful views for local residents and walkers.

The Countryside Access Officer, outlined the duties of the Committee and presented the report, asking the Committee to agree the recommendations. The Officer highlighted that 17 user forms provided for this application, evidenced that they had used this path since 1940s and 16 people used this path during the 20 years between 1987-2007. There is no evidence that they had been stopped before 2007.

### Members Discussions – Key Points

- Members asked in the future if a contextual map could be provided within the written report to show clearly the surrounding area.
- All Members were able to see a clear map at the meeting to establish the location of the alleged footpath.

### Resolution

The Local Committee (Tandridge):

- i. AGREED that public footpath rights are recognised over the route 'A' – 'B' on Drawing No. 3/1/28/H43 and that the application for a MMO under sections 53 and 57 of the Wildlife and Countryside Act 1981 to modify the DMS by the addition of the footpath is approved. The route will be known as Public Footpath No. 637 (Limpsfield).
- ii. AGREED a MMO should be made and advertised to implement these changes. If objections are maintained to such an order, it will be submitted to the Secretary of State for Environment, Food and Rural Affairs for confirmation

## **105/14 PARKING REVIEW 2014/15 AND UPDATE ON PARKING ENFORCEMENT (EXECUTIVE FUNCTION FOR DECISION) [Item 10]**

**Declarations of Interest:** None

**Officers Attending:** David Curl, Parking Strategy and Implementation Team Manager and Adrian Harris, Assistant Engineer

**Petitions, Public Questions, Statements:** None

The Parking Manager presented the report, highlighting the main aim in the parking review is to improve road safety.

**Member Discussion – key points**

- Mr John Orrick, stated that if we are putting in yellow lines that parking restrictions are enforced by Reigate and Banstead Borough Council. The Committee agreed with this point.
- Mrs Marks, raised concern that on Edgeworth Close, Caterham that there is a Tandridge District Council owned car park however there are no lines to identify where cars should park therefore drivers are not parking considerately and reducing the number of cars that can use the facility. The Committee agreed a discussion should be held with Tandridge District Council to see if they would be able to carry out improvements the car park.
- Mrs Marks stated in her area many residents want to stop the all day commuter parking, as an example Grange Road. She felt that National Rail had a duty to provide adequate parking for commuters who use their service. Many commuters drive in from other areas to take advantage of cheaper rail travel from the stations in Caterham as part of Transport for London, Zone 6. The Committee agreed that a letter should be sent to the Chief Executive of Tandridge District Council to request a meeting to address the commuter parking issue in Caterham Valley. The Parking Manager stated that care has to be taken not to move the 'issue' to another road and by reducing car parking restrictions in other roads it may ease pressure.
- Mr Skellett asked the Parking Team to review and if appropriate install double yellow lines outside of Provide outside Limpsfield School on the A25 near the access and around the bend to prevent parking as this currently limits sightlines for pedestrians using the crossing point east of the school. Mr Skellett also asked if a natural calming measure in the form of yellow lines or parking could be installed on Detillens Lane, Limpsfield.
- The Committee asked when the works would be completed, the Parking Manager advised by the end of December 2015.
- Michael Sydney advised that the Committee were still waiting upon information and data from Reigate and Banstead Borough Council's parking enforcement team from the December Local Committee meeting. The Parking Manager advised this would be followed up.

### Resolution:

The Local Committee (Tandridge)

- (i) AGREED that the proposals in Annexes 1 to 7 are agreed, including:
- a. Proposed parking controls.
  - b. Proposed bus stop clearways on Godstone Road, Lingfield outside approximately no's 30 – 40, and opposite no 18.
  - c. Informal consultation with residents of Edgeworth Close and Godstone Road, Whyteleafe, on a potential resident permit parking scheme for Edgeworth Close. **Additionally, undertake discussions with the District Council to see what they can do to improve parking in the car park.** Subsequent advertisement of a Traffic Regulation Order if informal consultation shows support for such a scheme.
  - d. Amendment of traffic orders covering existing permit schemes in Tandridge to introduce 'Carer's permits' and revise the role of 'Operational Permits'

## ITEM 2

- (ii) AGREED if necessary, adjustments can be made to the proposals agreed at the meeting by the Parking Team Manager in consultation with the Chairman, Vice-Chairman and local Member prior to statutory consultation.
- (iii) AGREED the intention of the County Council to make Traffic Regulation Orders under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Tandridge as shown in the Annexes (and as subsequently modified by ii) is advertised and that if no objections are maintained, the Order is made.
- (iv) AGREED if there are unresolved objections, they will be dealt with in accordance with the county council's scheme of delegation by the parking strategy and implementation team manager, in consultation with the chairman/vice chairman of this committee and the appropriate county councillor.
- (v) AGREED if necessary the Parking Team Manager will report the objections back to the local committee for resolution.
- (vi) AGREED to allocate funding of £10,000 in 2015/16 to implement the parking amendments.
- (vii) **AGREED that the Chairman would write to the CEO of Tandridge District Council to request a meeting to address commute parking issues in Caterham Valley.**
- (viii) **AGREED that the Parking Team consider, and if appropriate**
  - a. **Provide double yellow lines on the A25, Limpsfield (outside Limpsfield School) near the access and around the bend to prevent parking which currently limits sightlines for pedestrians using the crossing point east of the school.**
  - b. **Amend existing yellow lines on Detillens Lane, Limpsfield in order to provide an enhanced traffic calming effect.**

### **106/14 GODSTONE ROAD, LINGFIELD - SEWER LEAK UPDATE (FOR INFORMATION) [Item 11]**

**Declarations of Interest:** None

**Officers attending:** Anita Guy, Senior Highways Engineer

**Petitions, Public Questions, Statements:** None

The report was requested by Members at the Local Committee meeting on the 13 February 2015. The Senior Highways Engineer provided a verbal

update further to the written report in the agenda. Southern Water have informed officers that they carried out a dye test on the 14 February 2015, which indicated that the sewage was from the Bay Trees Development. Surrey County Council has asked Southern Water to provide a full report evidencing this information so Tandridge District Council Environmental Health could take action. At the time of the meeting this has not been produced. Asprey Homes the developer of Bay Trees responded to a letter from the Committee on the 4 March and indicated that their dye test concluded that it was not from the development and await further evidence from Southern Water and will act accordingly upon this.

#### Member Discussion – key points

- Mrs Marks stated she was appalled that this had taken so long and asked if the Committee Chairman could write to the local MP to highlight this matter and asked for his assistance in resolving this matter swiftly. The Committee agreed and asked that it also be sent to SCC Cabinet Member, the Strategic Director, Tandridge District Council, Ofwat, Southern Water and the Developer, Asprey Homes.
- Mrs Windsor asked if Tandridge District Council could take samples in case it showed evidence of E.Coli or Norovirus.

#### Resolution

The Local Committee (Tandridge)

- i). NOTED the contents of the report
- ii). **AGREED the Chairman would write a letter to the Local MP, Tandridge District Council, Southern Water and the Developer to ask what action can be taken to resolve this matter. The Cabinet Member for Environment and Strategic Director for Environment and Infrastructure at Surrey CC and OFWAT to receive a copy of the letter.**

#### **107/14 HIGHWAYS SCHEMES END OF YEAR 2014/15 UPDATE REPORT (EXECUTIVE FUNCTION FOR DECISION) [Item 12]**

**Declarations of Interest:** None

**Officers attending:** Anita Guy, Senior Highways Engineer and Philippa Gates Assistant Engineer

**Petitions, Public Questions, Statements:** None

The Senior Engineer presented the report to the Committee.

#### **Members Discussion – Key Points**

- Mrs Marks raised concerns on the level of drainage and gully funding, how can we ensure that drains are kept clear and we able to redirect funds for gully clearing. Mr Skellett confirmed that allocation for this has doubled for next year and as Chairman and Vice Chairman they are able to work with the Engineers to vire monies between the funds.

## ITEM 2

- Mr Orrick sought confirmation that works that were due to be completed by the end of the March were on course to be completed. The Officer confirmed this would be the case.

### Resolution

The Local Committee (Tandridge)

- (i) NOTED the contents of the report.

## 108/14 REVISED HIGHWAYS FORWARD PROGRAMME 2015/16 AND 2016/17 (EXECUTIVE FUNCTION FOR DECISION) [Item 13]

**Declarations of Interest:** None

**Officers attending:** Anita Guy, Senior Highways Engineer and Philippa Gates Assistant Highways Engineer.

**Petition, Public Questions, Statements:** None

The Senior Engineer presented the report to the Committee, referring Members to Annex 1 and highlighted that capital budgets remain unaltered.

### Members Discussion – Key Points

- Mr Nick Skellett thanked Anita Guy and the team for their hard work this year and managing challenges such as a senior member of staff absence due to illness and the flooding in the District.
- Mrs Marks referred to Annex 1- New Schemes and the inclusion of Station Road, Station Approach in Whyteleafe. The Officer advised that should the consultation show that there is no support for the scheme then all further work will stop and the necessary virements are in place to allow funding to be reallocated to another scheme. This is reflected in recommendation (ii). It was suggested by Members that perhaps the Parish Council could assist or carry out the consultation.

### Resolution

The Local Committee (Tandridge)

- (i) NOTED the contents of the report;
- (ii) AGREED that the capital Integrated Transport Schemes budget be allocated as set out in Annex 1 of this report; **subject to the removal of the Station Road scheme, Whyteleafe.**
- (iii) AGREED that capital maintenance funding dedicated to drainage schemes be allocated on a priority basis, to be agreed by the Area Team Manager in consultation with the Local Committee Chairman and Vice-Chairman;

- (iv) AGREED that the revenue maintenance budget be allocated as set out in Annex 2 of this report; and
- (v) AGREED that bids for Localism/Community Enhancement Initiative funding should be received by the end of May 2015, after which date any unallocated funding reverts to the relevant divisional Member.

Meeting ended at: 1.00pm

---

**Chairman**

This page is intentionally left blank